



B&D Council for Voluntary
Service
(BDCVS)
Ripple Centre
121-125 Ripple Road
Barking IG11 7FN
www.bdcvs.org.uk
rita.chadha@bdcvs.org.uk

April 2019

Dear Applicant,

Thank you for your interest in the post of **BDCVS Local Giving Project/**

The post is a new post, and you will be responsible for managing the organisation's grant programme, providing secretariat to the Local Giving Group and undertaking desk research into local giving opportunities locally.

We are eager to hear from individuals with a real passion for working with young people and not-for-profit organisations. Ours, is a can-do organisation. You will be a part of a small enthusiastic and committed team of colleagues focused on providing the very best in organisational development support services.

Applicants are asked to submit CVs, alongside a statement (no more than 2 sides of A4) by the Tuesday 30th April at 10am. Late applicants will not be considered.

Interviews will be held 9th and 10th May, please do indicate in your application if you are unable to attend that date.

For further information, or to arrange a discussion about the role, please in the first instance email Rita.Chadha@bdcvs.org.uk

We look forward to receiving your application

Yours sincerely,

Rita Chadha
Chair